

**Saucon Rail Trail Oversight Commission Meeting Minutes**  
**August 28, 2023**  
**Lower Saucon Township Pavilion**

**I. OPENING**

A. Call to Order:

The meeting was called to order at 6:03 pm by Eric Bartosz.

B. Roll Call:

Eric Bartosz, President (Upper Saucon Township)

Jeremy Mack, Vice President (Coopersburg)

Terri Fadem, Secretary (Hellertown Borough)

Mark Inglis, Lower Saucon Township

Rebecca Miller, Lower Saucon Township

Cris Miller, Coopersburg Borough

Lindy McKellin, Lower Saucon Township

Frank Thompson, Lower Saucon Township

**II. PUBLIC COMMENT / CITIZEN NON-AGENDA ITEMS**

Frank Thompspon from the Lower Saucon Township Parks and Recreation Committee expressed an interest in filling the SRTOC vacancy.

**III. PUBLIC COMMENT / AGENDA ITEMS**

There were no public comments at this meeting.

**IV. PRESENTATIONS / TRAIL BUSINESS**

A. Vision/Future Plans

1. Upper Bucks Rail Trail: There are no updates at this time.
2. Bethlehem Update: There are no updates at this time.

B. Trail Improvement Projects

1. "RR Signs" additions to signs: Pending historical data collection.
2. SRT Bridge over Preston Lane: Pending bids.
3. Mile Marker status: Locations need to be GPS marked. Sponsorships for mile markers are also being considered.

C. Upcoming Events

1. Zero the End of Prostate Cancer: **Motion** by Jeremy Mack to approve the Special Event Application for August 19<sup>th</sup>. Seconded by Cris Miller. **Motion passed.**
2. Lutron Fall 5K: **Motion** by Jeremy Mack to approve the Special Event Application for October 4<sup>th</sup>. Seconded by Cris Miller. **Motion passed.**
2. Southern Lehigh High School Home Cross Country Meet: **Motion** by Jeremy Mack to approve the Special Event Application for October 10<sup>th</sup>. Seconded by Cris Miller. **Motion passed.**

#### D. Other Business

1. SRT Native Plant Garden: Eric reported that he connected Peter Jarrett and Gwen Herzog via email regarding volunteer and sponsorship opportunities.
2. Saucon Rail Trail Market: Planning to reopen the market in November for the holidays. Currently adding new items and possibly changing vendors.
3. Data collection of future events: Jeremy Mack will work on this over the winter.

#### E. Website / App

Website / App: The calendar feature is up and running. Event applications will be added to the website. Jeremy Mack has been monitoring Facebook posts and responding as needed.

### V. MISCELLANEOUS BUSINESS ITEMS

- A. Previous Meeting Minutes: **Motion** by Jeremy Mack to approve the meeting minutes of June 26, 2023 as presented. Seconded by Rebecca Miller. **Motion passed.**
- B. Financial Report: **Motion** by Jeremy Mack to approve the financial report as of July 31, 2023, as presented. Seconded by Cris Miller. **Motion passed.** Terri Fadem reported that Coopersburg contribution should be reflected in the August financials.

### VI. COMMISSIONER INDIVIDUAL STATEMENTS & UPDATES

- A. By Municipality: There were no statements or updates.
- B. Other Business: There was no other business.

### VII. ADJOURNMENT

Motion by Cris Miller to adjourn the meeting at 6:43 pm.

The next meeting will be held on September 25<sup>th</sup>, 2023 at Hellertown Borough at 6:00 pm.