

**Saucon Rail Trail Oversight Commission Meeting Minutes**  
**March 27, 2023**  
**Hellertown Borough**

**I. OPENING**

A. Call to Order:

The meeting was called to order at 6:02 pm by Eric Bartosz.

B. Roll Call:

Eric Bartosz, President (Upper Saucon Township)  
Jeremy Mack, Vice President (Coopersburg Borough)  
Terri Fadem, Secretary (Hellertown Borough)  
Dan Edelman, Lower Saucon Township  
Steve LaBrake, Hellertown Borough  
Cris Miller, Coopersburg Borough  
Rebecca Miller, Lower Saucon Township  
Mark Inglis, Staff Liaison (Lower Saucon Council)  
Cindy McKellin, Lower Saucon Township Resident

**II. PUBLIC COMMENT / CITIZEN NON-AGENDA ITEMS**

There were no public comments on non-agenda items.

**III. PUBLIC COMMENT / AGENDA ITEMS**

There were no public comments on agenda items.

**IV. PRESENTATIONS / TRAIL BUSINESS**

A. Vision/Future Plans

1. Upper Bucks Rail Trail: There are no updates at this time.
2. Bethlehem Update: Funding for the Greenway Trail Gap project is up for a 1.5-million-dollar grant.

B. Trail Improvement Projects

1. "RR Signs" additions to signs: Jeremy Mack to meet with Woodland & Reading Company to go through archives of photos and information to consider for sign content. Local historical societies will also be contacted. Eric Bartosz reported he reached out to Fossil, a company from Long Island regarding quotes for the installation of monument signs similar to those at Lehigh University. Once costs are gathered, a sponsorship letter will be drafted.
2. SRT Bridge over Preston Lane: There are no updates at this time.
3. Mile Marker status and update to complete SRT markers: There are no updates at this time.

C. Upcoming Events

AARP recently inquired about an event. There were no known applications for review at the time of the meeting. Jeremy Mack to provide Terri Fadem with the SRT Gmail and login.

D. Other Business

1. SRT Native Plant Garden: Gardens are currently showing signs of growth. Volunteers are needed for the clean-up of the beds on April 16<sup>th</sup> from 1 – 3 pm. Information has been posted on the SRT website.
2. Saucon Rail Trail Market: Eric Bartosz will be meeting with Corporate Images in Allentown to review their online store hosting and in-house printing with no minimum order. Pop up stores may also be considered at any of the many local farmers markets this year.
3. Data collection of future events: Jeremy Mack reported he is still working on this.

E. Website / App

Website / App: Calendar will be up and running soon.

**V. MISCELLANEOUS BUSINESS ITEMS**

- A. Previous Meeting Minutes: Motion by Steve LaBrake to approve the meeting minutes of January 23, 2023, as presented. Seconded by Jeremy Mack. Motion passed.
- B. Financial Report: As of February 28, 2023, the fund balance was \$5,274. Motion by Steve LaBrake to approve the financials as presented. Seconded by Jeremy Mack. Motion passed.
- C. Bills to Pay: There were no payments to approve at the time of the meeting.

**VI. COMMISSIONER INDIVIDUAL STATEMENTS & UPDATES**

- A. By Municipality: Terri Fadem advised that the Hellertown Borough Manager received an inquiry from a resident asking if the Borough would consider adding self-serving bike stations along the trail. After a brief discussion regarding maintenance costs, liability and local bike rental trends, the Commission agreed it would not be feasible.
- B. Other Business: Steve LaBrake reported that PPL has trail cleanup programs and volunteer opportunities. The Commission will keep this in mind for future projects. There was also a brief discussion regarding paving the Hellertown section of the trail to open access and create more walkable connections.

**VII. ADJOURNMENT**

Motion by Steve LaBrake to adjourn the meeting at 7:02 pm.

The next meeting will be held on April 24<sup>th</sup>, 2023 at Coopersburg Borough at 6:00 pm.