

## SAUCON RAIL TRAIL OVERSIGHT COMMISSION MEETING

Date: Monday, November 29, 2016  
Time: 6:00 PM  
Location: Hellertown Borough

### **I. Opening**

- A. Call to Order: President Steve LaBrake called the meeting to order.
- B. Roll Call: Lower Saucon Township: Jerry Holum,, Roger Jurczak  
Hellertown Borough: Steve LaBrake, Cathy Hartranft  
Coopersburg Borough: Absent  
Upper Saucon Township: Diana Inglis

**II. Public Comment (Non-Agenda Items)** – Michael Derby with Troop 319 proposed an Eagle Scout project to refurbish the mile and half mile markers along the SRT. The Commission agreed this was a timely project and asked Michael to present his design and material list at the January meeting.

**III. Public Comment (Related to Agenda Items Below)** – None

### **IV. Presentations/Trail Business**

- A. Vision Future Plans
  - 1. Springfield & Richland Twp. Update – Currently clearing trees and brush. Will remove rail and ties in near future.
  - 2. Bethlehem Update – Diana heard Bethlehem has budgeted for construction in 2017.
- B. Trail Improvement Projects
  - 1. Signal Restoration – Project looks great. Need to secure paint and install conduit between signal post and signal. The Commission members were asked to draft language explaining the historical value of the signal as well as recognition plaque.
- C. Upcoming Events – None.
- D. Other Business
  - 1. The Commission agreed 10<sup>th</sup> of a mile markers are not necessary and will not be installed. Jerry provided conceptual design of directional/street name signs to be placed on gates. Jerry will provide final design and cost estimate to commission in January. .
  - 2. The Commission will update the Saucon Rail Trail Map.
  - 3. Maintenance of the mile markers will be conducted in spring to include power wash and paint with linseed oil.
- E. Website/Facebook Updates – Emergency procedure and trail etiquette has been updated. The Commission recommend each municipality take a look at website and provide updates to Diana.

### **V. Miscellaneous Business Items**

- A. Previous Meeting Minutes – Upon motion by Roger, seconded by Diana, the October 24, 2016 minutes were approved.
- B. Financial Reports – Upon motion by Diana and seconded by Roger, the October 31, 2016 financial reports were approved.
- C. Bills to Pay – None

- VI.** Commissioner Individual Statements & Updates – Roger reminded everyone the January meeting will be a reorganization meeting.
  
- VII.** Adjournment – Upon motion by Jerry, seconded by Diana, the Commission adjourned the meeting at 8:05 pm

**THE NEXT MEETING OF THE SRTC IS January 23, 2017 at Coopersburg Borough.**

DRAFT