

## SAUCON RAIL TRAIL OVERSIGHT COMMISSION MEETING

Date: Monday, March 27, 2017  
Time: 6:00 PM  
Location: Lower Saucon Township

### **I. Opening**

- A. Call to Order: President Steve LaBrake called the meeting to order.
- B. Roll Call: Lower Saucon Township: Roger Jurczak, Leslie Huhn  
Hellertown Borough: Steve LaBrake, Phil Weber, Ed Hill  
Coopersburg Borough: Linda Minarek  
Upper Saucon Township: Peter Jarrett, Diana Inglis

**II. Public Comment (Non-Agenda Items)** – Michael Derby, Boy Scout Troop 319 was present to discuss ¼ mile sign makers. The Commission discussed materials and design and supported his project.

**III. Public Comment (Related to Agenda Items Below)** – None

### **IV. Presentations/Trail Business**

- A. Vision Future Plans
  - 1. Springfield & Richland Twp. Update – Peter planned to attend the next meeting which was taking place after our meeting tonight. He said they have begun to clear the shrubbery along the trail in Springfield and Richland Twps.
  - 2. Coopersburg Update – cleaned and preparing surface
  - 3. Bethlehem Update – They are clearing the rail bed.
- B. Trail Improvement Projects
  - 1. Signal Restoration – Complete, there was discussion regarding some landscaping or flowers around the signal. Would you want gravel around it, would you want a chain link fence? Also discussion regarding the acknowledging contributors.
  - 2. Trail Signage – Discussion regarding posting some history
  - 3. Mile Markers – 5 posts into Bucks County. Coordinate to 911
  - 4. SRT Bridge over Preston Lane – No update
- C. Upcoming Events – Pick up trash on 4/22 – Earth Day – post on Facebook, play a part and pick up litter to dispose of properly. Post information on Sportsman’s Meat Shoot.
- D. Other Business
  - 1. New Trail Map – Everyone agreed the map looked great and Joe Geib did a fantastic job.
  - 2. Archival Meeting Minutes – Discussion on retention for website.
- E. Website/Facebook Updates – Revision being done on website. Suggestion to thank/recognize donors. Motion by Peter, second by Steve.

### **V. Miscellaneous Business Items**

- A. Previous Meeting Minutes – Motion by Phil, second by Roger, the January 23, 2016 minutes were approved.
- B. Financial Reports – Motion by Roger and second by Diana, the February 28, 2017 financial reports were approved. Commission questions the \$375.81 under Kiosk Donations. Leslie was informed this was money remaining from donations toward the kiosks built along the rail trail.
- C. Bills to Pay – Approval for 110 Communication invoice in the amount of \$800 to be split 4 ways for website redesign.

**VI. Commissioner Individual Statements & Updates** – None

**VII. Adjournment** – Upon motion by Peter, seconded by Linda, the Commission adjourned the meeting at 8:15 pm

**THE NEXT MEETING OF THE SRTOC – April 24, 2017 at 6:00 p.m. at Hellertown Borough.**