

SAUCON RAIL TRAIL OVERSIGHT COMMISSION MEETING

Date: Monday, April 25, 2016
Time: 6:00 PM
Location: Upper Saucon Township, held at the Southern Lehigh Public Library

I. Opening

A. **Call to Order:** Vice Chairman Peter Jarrett called the meeting to order.

B. **Roll Call:** Lower Saucon Township: Jerry Holum
Hellertown Borough: Steve LaBrake
Upper Saucon Township: Peter Jarrett, Joe Geib, Diana Inglis
Coopersburg Borough: Linda Minarik
Guest – John Brunner – Appalachian Mountain Club, Burt Hoffman – Upper Saucon Township resident

II. Public Comment (Non-Agenda Items) - None

III. Public Comment (Related to Agenda Items Below) - None

IV. Presentations / Trail Business

A. Vision Future Plans

- i. **Springfield & Richland Twp Update** – Representatives from Springfield Twp. Met with Bucks County regarding some wetlands issues near Springfield St. This may become a hurdle with permitting and construction. There will be an Open House at McCoolle's Arts & Events in Quakertown on Wednesday at 7pm.
- ii. **Bethlehem Update** – Bethlehem is looking at many options to connect all trails to the Bethlehem Greenway, but looking into 2017.

B. Trail Improvements Projects

- i. **Signal Restoration** – There have been concerns over the length of the ladder leading to the platform, and whether or not it is an attractive item to children. The Committee moved to TRIM the length of the ladder, in order to prevent mischief and potential harm. The electrical box has been mounted, and the next pieces are coming soon, but the light assemblies still need to be put together. The nuts and bolts are still needed for the fixtures, as well as shims and conduit ends.
- ii. **Eagle Scout** – Jerry spoke with the Scout regarding the historical sign, and it should be to the left of the Hellertown Auto Parts, near the empty lot.
- iii. **Cub Scout Pack 319** – The project was completed April 10, and the Committee moved to reimburse Mr. Holum \$29.66 in expenses for the project, as well as \$90.00 to Steve LaBrake for U-bolts for the signal project. Diana Inglis will send a Thank You letter to Pack 319.

C. Upcoming Events

- i. **Water Street Park Ribbon Cutting** – May 1st
- ii. **Coopersburg Farmers Market** will start June 5th, and will be on Sundays from 11-2
- iii. **Saucon Rail Trail 10k** – September 5th. This is the 5th year of the event, and it was approved on a motion by Steve LaBrake, seconded by Diana Inglis, and approved by all.

D. Other Business

- i. **Emergency Procedures** – We should give maps to the area police departments with the mile marker locations (every ¼ mile). It was also suggested that we put “SRT

North / South” indicator signs at all the crossings.

E. Web Site/Facebook Updates

- i. We are in need of a dedicated email address for the website. Steve and Diana will work to create SauconRailTrail@gmail.com.

V. Miscellaneous Business Items

- i. **Previous Minutes - NONE**
- ii. **Financial Reports** – March 2016 - There was a question regarding the \$195.00 charge to the Valley Voice. The Financial Reports were approved on a motion by Pete Jarrett, seconded by Diana Inglis, and approved by all.
- iii. **Donation Report** - \$527.57 remains in the account.
- iv. **Bills to pay – none**
- v. **2016 Municipal Contributions** – on a motion presented by Pete Jarrett, seconded by Steve LaBrake, and approved by all, the Saucon Rail Trail Oversight Commission voted to waive the Municipal Contributions for 2016.

VI. Commissioner Statements and Updates

- i. **Coopersburg Borough** – Linda will work to find the location of the Coopersburg Borough station.
- ii. **Lower Saucon Township** – Jerry will work to identify the historic buildings and businesses, and identify them with markers, in hopes to create a walking tour.

VII. Adjournment – Upon motion by Diana, second by Roger, the committee adjourned at 7:25 PM.

The next meeting of the Saucon Rail Trail Oversight Commission is June 27, 2016 in Lower Saucon Township.